



We are so excited you are interested in applying to attend Camp Holiday Trails!
We are now accepting applications on a first-come, first-serve basis.

CHT is a place where children with special medical needs & chronic illnesses and autism and/or social/communicative challenges come to have fun, challenge themselves, take safe risks, and learn to better manage their healthcare...without having to worry about being different, being excluded, or being the odd one out. We focus on the Camper, not the illness, and we're committed to providing a positive experience for your child while they are at Camp.

Our beautiful 75 acre facility features challenging topography: flat spaces at Camp are few and far between and our roads and paths are gravel and mulch. We believe every child deserves a meaningful camp experience, and we realize we are, unfortunately, not a fit for every child. That's why we partner with families like you to determine if we can provide a positive Camp experience for your child(ren). If we determine we are not a fit for your child, we are happy to provide you with names of other camps that may be a better fit.

Read the information in this guide carefully
for important information about our process.

WHO ATTENDS CHT – ELIGIBILITY REQUIREMENTS

We believe in partnering with families to make sure CHT is a fit for your camper. **Please read our eligibility requirements below before filling out an application.** If you have any questions or would like to receive our Camp Referral List, please contact Chris, our Camp Coordinator: campisgood@campholidaytrails.org or 434-977-3781 x304.

OUR SESSIONS

SESSIONS 1-3:

Our first four summer sessions are for children (ages 5-17) with special medical needs who function at a cognitive and behavioral level within 1 or 2 years of their actual age. Our Campers are socially, mentally, and emotionally able to participate in group activities and community living.

Campers at CHT can independently:

- interact with peers and participate in group settings.
- communicate their needs in some way.
- function at a cognitive level within 1-2 years of their chronologic age.
- express and cope with emotion appropriate to their chronologic age.
- manage activities of daily life.
- transfer from wheelchair to golf cart, pool, chair, bed and toilet.

SESSION 4:

Session 4: Camp Youngblood is a one-week session of camp for children, ages 7-17, with bleeding disorders, their siblings and the children of members of the bleeding disorder community who are affiliated with the Virginia Hemophilia Foundation and the Hemophilia Association of the Capitol Area. Session 4 Campers function at a cognitive and behavioral level within 1 or 2 years of their actual age. They are socially, mentally, and emotionally able to participate in group activities and community living.

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 - function at a cognitive level within 1-2 years of their chronologic age.
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SESSION 5:

Session 5 is a family camp for families of children with chronic illnesses and special medical needs. Our family camps focus on the whole family—time allows for families to come together participating in fun activities, as well as grown-up and kid-focused activities.

SESSION 6:

Session 6 is for new and returning Campers ages 5-14 and returning Campers ages 15-17 with autism and/or social/communicative challenges.

Summer 2016 marked our fourth Camp season of working with children with autism! Now with a few seasons under our belts and our continual evaluation of best practices, we've better determined who we can best engage **and have updated our admissions criteria accordingly**. Our primary goal for our Campers is that they have an experience in which they feel comfortable and safe.

Knowing we can best engage our Campers by providing an environment in which they flourish, we have determined the following eligibility requirements.

Session 6 Campers:

- are independent—or require minimal assistance—with toileting and showering. Counselors can provide verbal cues and instruction, with no hands-on assistance.
- have manageable behaviors and health care needs, to the level of our staff's training.
- are able to communicate: either verbally or with a device.
- are able to understand what is communicated to them, either verbally or with a device.
- are able to follow simple one or two-part directions.
- are able to accept redirection.
- have a desire to make friends and be part of a peer group but lack the social skills to find this success.
- guardians must live, be vacationing or have an emergency contact within 8 hours of camp.

Note: Session 6 typically fills quickly. Priority will be given to returning campers through December 2016. Apply early & avoid the wait list!



ACCEPTANCE TO CAMP HOLIDAY TRAILS

Acceptance to CHT is based on a review of the Camper's application by our Program and Medical staff. Decisions are made considering space; physical, mental, emotional, and social health care needs; and staffing ratios. We try to accommodate everyone, but please know that our first priority is the health and safety of our Campers.

If we determine we are not a fit for your child, we are happy to provide you with a list of other camps that may meet your family's needs.

A COMPLETED CAMPER APPLICATION INCLUDES

1. The online portion completed in UltraCamp
2. Medical Assessment – from your camper's doctor
3. All required immunizations – entered in the online form
4. Camper fee paid



CAMPER APPLICATION – DEADLINES & IMPORTANT DATES

November 18th – Online Camper Application open

April 30th – The online portion of the camper application must be completed

- All parts of the online application are completed by the camper's family
- Immunizations **MUST** be entered into the online form in order for your camper's application to be reviewed

May 31st – We must receive the Medical Assessment. To complete this form:

1. Print it from the confirmation email message you received when you first submitted your application.
2. Give the form to your Camper's physician. Ask the doctor to return the form to camp by fax to 866-342-7850.

May 31st – We must receive your camper's fee.

- Because of the high demand to participate in our summer program, your camper fee must be paid by May 31st to secure your camper's spot.

NOTE: If we have not received your payment or your Medical Assessment by May 31st and you have not contacted us, your camper's spot will be released to campers on the wait list.

**If you have special circumstances,
we will work with you!**

**You MUST call Chris to discuss and make a plan
BEFORE the May 31st deadline!**

**Please contact Chris with any
questions you have:
campisgood@campholidaytrails.org
434-977-3781 ext. 304**

CAMPER APPLICATION – ONLINE PORTION

To complete the online portion of our camper application, follow these instructions:

1. Go to www.campholidaytrails.org and click on the APPLY NOW button
2. Create a new account or log in with your user name and password. (Forgot your username or password? Click on the link "Forgot your login information?" on the login page.)

IMPORTANT TIPS:

- 30-40 minutes is the average time to complete the online application
- **CHECK OUT** of the cart (double-check!) when you are finished, you'll receive a confirmation email.
- **RETURNING CAMPERS** –most questions will be populated with last year's information. In order for us to provide the best possible care for your Camper while s/he is at Camp, you will need to answer some questions again so all information is current.
- **GATHER THESE THINGS** before you start:
 - contact info for your camper's doctor and specialist(s)
 - your camper's insurance info
 - contact info for your camper's teacher or social worker
 - contact info for an alternate contact person (not you!)
 - a photo to upload to the application
- To stop & restart an application:
 - Log in to your account in UltraCamp AND Click APPLICATION on the toolbar
 - Select camper's name – under the heading NEW APPLICATIONS & BEGIN OR FINISH AN APPLICATION FOR
 - Select the session you have chosen and move through the pages of the application again by clicking NEXT at the bottom of each page – **the system will remember the information you have already entered and you will be able to pick up where you left off**
- To make changes to an application
 - Log in to your account in UltraCamp
 - Click on the highlighted name under ACCOUNT MEMBERS
 - Scroll to the bottom of the page to view/edit the forms in your application



CAMPER APPLICATION – MEDICAL ASSESSMENT

Pay close attention to the email message you receive when you submit your application. The Medical Assessment for your camper will be attached to that message.

1. Print the attachment – Medical Assessment 2017
 2. Give it to your Camper's physician and ask them to complete it
 3. They should fax the form directly to camp at 866-342-7850
- **IMPORTANT – act now!!** It is very important we receive this form before the end of May!

CAMPER APPLICATION – IMMUNIZATIONS

- Make sure your child has received **ALL REQUIRED** immunizations.
- Double check that you have entered **ALL REQUIRED** immunization dates in the online form.

CAMPER APPLICATION – REVIEW PROCESS

Our Program and Medical staff will review your Camper's application once the online portion is complete, the Medical Assessment has been received and all required immunization dates have been entered in the online form.

Once our team has reviewed your Camper's application, acceptance notifications will be sent via email. Included in this message will be Camper Welcome Info – things to bring, when to arrive, etc.

If your child is not eligible based on our criteria, you will be contacted by our Program Director with referral information for other camps.

TO WITHDRAW YOUR APPLICATION

- Please contact our Camp Coordinator, Chris, at campisgood@campholidaytrails.org OR 434-977-3781, ext. 304.
- Please contact Chris as soon as you know your plans have changed. We often have a wait-list and your prompt communication opens a spot to another camper!
- **If you absolutely must cancel within two-weeks of the start of the camp session we cannot offer a refund.**
 - Once our roster is set, camp staff begins preparing for campers to arrive. Staff is hired, food is purchased, medical supplies are stocked, counselors learn about your camper - *the impact of late cancellations or no-shows affects everyone at camp.*





CAMPER FEES

Sessions 1, 2 and 3 have a Camper fee for families of \$125.

Session 4 has a fee of \$25 thanks to partnerships with the VA Hemophilia Foundation and the Hemophilia Association of the Capitol Area.

Session 5 has a fee of \$600 per family of 4 plus \$30 per additional family member above the age of 5. Financial aid is available.

Session 6 has a fee of \$500.

The Camper fee for 3rd party payers (insurance, DSS, civic groups, churches, etc) is \$1250 OR \$2500

- The actual cost of attending Camp Holiday Trails is \$1,250 for a 1-wk session & \$2,500 for a 2-week session. We understand the challenges our camp families face each day and we are committed to offering CHT to all campers with a special health need, regardless of ability to pay, so we fundraise to allow families to pay the listed fee!
- If you have the ability to pay more, please know that every dollar that a family can pay, above the \$125, helps contribute to the Campership Fund, which allows more Campers in need to attend Camp. We are counting on you to help spread our dollars and help more kids attend Camp!
- The Campership Form is required of ALL Campers.

COMMUNICATION FROM CHT

You can expect the following contact from CHT by email. It is important that you respond in a timely manner.

- Email message confirming receipt of application
- Email message requesting follow up information – if applicable
- Email message with acceptance
- Email messages with deadline reminders
- Email message asking you to confirm attendance



For help/questions at any point, please contact our
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